



Plaxtol School Association
Minutes of (Extraordinary General) Meeting
22 November 2022, 9am-10.15am

Present: Jenny Johnson (JJ) – Meeting Chair, Merran Hilton (MJH), Claire Rowley (CR) – Head Teacher, Angela Shorter (AS) - Treasurer, Emma Curley (EC) - Secretary, Steph Campbell, Gillian Madeley, Helen Rust (HR), Lucy Evans (LE)

Apologies: Marian Hemsted, Helen Chesterton, Caroline Ward, Marie Smart

1. Welcome and members present, apologies

Meeting started at 09:07

2. Approval of Minutes from last meeting

Minutes from the last meeting (26 September 2022) were approved. JJ signed a hard copy of the Minutes.

3. Matters arising (not covered elsewhere on the agenda)

Fireworks 2023: Discussion over how it can run next year. JJ to contact Tony Rolls and discuss options.

Road Signs: HR and other parents had mentioned the school road and parking issues. Cars are going too fast and perhaps we could put a 20mph sign up.

CR to add a note in newsletter about considerate parking

CR to speak to nursery about parents driving

Shed: has been fixed FOC

4. Financial Report from Treasurer

AS provided an update on PSA finances. There was a bank balance of £20,439.46. Swimming pool fund £5000.62.

Colour run: £871.35

Halloween trail: £186.79

Fireworks money to go in £4,165.27

Dan to provide B&P details to write to say thank you. – give to Mrs R.

Phoenix Fireworks are yet to send invoice to be paid. Final Fireworks profit will be known afterwards.

5. Spending approvals

JJ explained that the following had been approved by Trustees since the last meeting:

- White Rose work books £300 – class 2 – approved 8.10.2022
- Problem Solving Cards £100 – class 2 – approved 8.10.2022
- Bean bags & a rug £80 – class 2 – approved 12.10.2022
- TMBC – Small Society Lottery £40 – approved whatsapp 04.11.2022
- Christmas Auction: Virgin Balloon cost £200. Can refund if it doesn't sell
- Road Safety Awareness for Class 1 + 2 – approved by email 10.11.2022 £300
- Dictionaries - £70 approved by email 17.11.22
- Reading assessments years 3,4 + 5. – approved £100 email 17.11.2022

The meeting agreed additional spending on:

- Stage Renovation – CR found a man to rennovate the stage and take the pool out – to be carried over to next meeting
- CR requested Abacus for 15 at approx.. £6 each – agreed at meeting
- LE highlighted the need for a puddle improvement for path at side entrance. CR mentioned the issue of drain
- Track and Field to be completed. CR to get quotes. JJ offered to find some quotes in village

6. Income and fundraising going forward

Cauliflower cards – arrived

Valentines Disco – Marie Smart to liase with CR. JJ to contact MS

Cake sale - last day of February half term – date to be decided

Mothers Day – potential findraiser around mother day like an afternoon tea – to be discussed at next meeting

Christmas Fair

Mulled wine – either apply for licence or sell a mince pie accompanying the mulled wine – latter agreed

Staff volunteers – need staff members to direct presents for suitable classes. CR to arrange 6 staff members

CR on the door and also to open up the night before, Friday 4pm. CR to open up on the day and stay for the duration

Christmas Fair details to be verbally covered with main organisers, AS, SC

Dragon Boat

1st weekend in September. Adults needed.

8. Swimming pool

CR waiting for results from swimming pool questionnaire.

CR spent an hour with a company to quote – can't offer a quote until he's taken it apart

CR had variety of quotes. One quote suggested school needs a new air source heat pump

Sheds are available to use so can be utilised. Keep the concrete base. LE wondered if it was worth levelling the base? All undecided currently.

CR mentioned that a tennis court is a option and would be a good income for the school

JJ stressed that the PSA remains neutral in all decision making and wil become involved the matter involves fundraising.

CR to find 3 quotes. CR to include H2O on one.

9. Correspondence

None.

10. AOB

Meeting ended at 3.15pm – Christmas Fair organisers extended their meeting onwards.

ACTION POINTS FROM 22 JUNE MEETING	STATUS
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<i>Action 1: JJ contact Tony Rolls to discuss Fireworks 2023</i>	
<i>Action 2: CR to find three quotes for stage renovation</i>	
<i>Action 3: JJ to contact Marie Smart regarding school disco in February</i>	
<i>Action 4: CR to contact nursery about parents parking and ask for considerate parking in newsletter</i>	
<i>Action 5: CR + JJ to find quotes for track and field</i>	
<i>Action 6: JJ, CR, MS to discuss date for Valentines Disco</i>	
<i>Action 7: CR – date for cake sale</i>	
<i>Action 8: CR to arrange 6 members of staff at 30min intervals to guide Santa on appropriate presents</i>	
<i>Action 9: CR to find more quotes including H2O for swimming pool</i>	