

PLAXTOL PRIMARY SCHOOL

**Plaxtol School Association
Registered Charity No. 1026804**

Minutes of ANNUAL GENERAL MEETING

Tuesday 26th April 2022 (9-9.30am, Plaxtol School)

Present: Jenny Johnson (JJ) – Meeting Chair, Vic Palmer (VP), Vicky Cheesman (VC), Marian Hemsted (MH), Claire Rowley (CR) – Head Teacher, Helen Rust (HR), Caroline Ward (CW), Helen Chesterton (HC), Rebecca Rouse (RR) Emma Curley (EC).

Apologies: Nayna Ahmed (NA), Merran Hilton (MJH), Laura Aiston (LA), Helen Orry (HO), Erica Vickermann (EV), Ayesha Green (AG)

Ordinary Business

1] Welcome and members present, apologies

Meeting started at 9.00. Apologies noted as above.

2] Approval of Minutes from last meeting

Minutes from the last meeting (31 March 2021) were approved. All actions completed. JJ signed a hard copy of the minutes.

3] Matters arising from the Minutes

None.

4] Chair's Report for the year ending 31 August 2021

JJ read the PSA Chair's report. The Chair's report was adopted and accepted by all. A copy of the Chair's report would be appended to the Minutes and put on the website. The HT thanked the PSA for continuing to raise money last year.

5] Treasurer's Report for the year ending 31 August 2021 (including accounts*)

VP read the report for the year ending 31 August 2021. Accepted by all. A copy of the Treasurer's Report would be appended to the Minutes on the website.

VP also read out the accounts for the year ending 31 August 2021. Those present at the meeting formally adopted the accounts. VP to arrange signature by the Chair and Treasurer and will be appended to the AGM minutes on the website.

VP thanked MH, on behalf of the PSA for her hard work as Independent Examiner.

Noted Action – the link for Amazon in connection to Plaxtol School should be redistributed for continued awareness by Mrs Rowley.

6] Appointment of Independent Examiner of Accounts for the year ending 31 August 2021

MH was appointed as Independent Examiner. Agreed to adopt. Signed by Chair and Treasurer.

7] Election of Officers and Trustees of the Committee

Chair – JJ agreed to continue
Secretary – Merran (MJH) agreed to continue
Treasurer – VP agreed to continue to Aug '22
Other Officer(s) – HR, VC, CW, LA - Agreed
Ordinary Committee members

8] Special Business

None.

9] Any Other Business

None

Meeting ended at 9.30