



Plaxtol School Association

Minutes of Meeting

23 February 2022, 2-3pm

Present: Jenny Johnson (JJ) – Meeting Chair, Merran Hilton (MJH), Vic Cheesman (VC), Marian Hemsted (MH), Vic Palmer (VP), Claire Rowley (CR) – Head Teacher, Helen Rust (HR), Gillian Madeley (GM), Caroline Ward (CW), Erica Vickermann, Angela Hopkins (AH), Helen Chesterton (HC), Emma Curley (EC), Katie Burgess (KB), Louise Stiff (LS).

Apologies: Helen Orry.

1. Welcome and members present, apologies

Meeting started at 14.00. Apologies noted as above.

2. Approval of Minutes from last meeting

Minutes from the last meeting (6 October 2021) were approved. All actions completed. JJ signed a hard copy of the Minutes.

3. Matters arising (not covered elsewhere on the agenda)

None.

4. Financial Report from Treasurer

VP presented the Financial Report dated 22 February 2022. There was a bank balance of £27,376.69. There had been income over the period from: Xmas Auction, Maps, Xmas Fair, Farmer Xmas, Wreaths, Fireworks, Halloween Trail. JJ thanked everyone who had helped to raise funds.

5. Spending approvals

The following had been approved by Trustees since the last meeting:

- School pantomime trip (November 2021).
- £300 for EYFS resources (02/12/21).
- £315 for Class 2 programmable robots (07/01/22).
- £200 for 14 chime bars for music lessons in KS2 (14/01/22).
- £185 for new school art scheme (02/02/22).
- £70 for Class 4 history workshop (02/02/22).

The meeting discussed spending on a new reading scheme. HT explained that the School would cover the £300 annual subscription, but requested that the PSA fund £2500-£3000 for books and class resources. The spend was approved by a show of hands. Join-up with Plaxtol Nursery was discussed, as well as information/training for parents.

MJH asked whether the PSA wanted to ask Tescos for an Easter egg donation again this year, this was agreed.

Action 1: MJH to write to Tescos asking for Easter egg donation.

6. Income and fundraising going forward

JJ reported that a PSA Cake Sale was happening today, and Easter egg making kits were being publicised.

KB presented an update on Plaxtol Parish Maps. Those at the meeting approved £150 additional spend for additional mugs and postcards to be printed. The meeting discussed ways to sell existing stock, e.g. putting gift cards on special offer or packing them into bundles.

Action 2: KB to purchase additional Plaxtol Maps mugs and postcards.

HT updated on discussions about a Sunday picnic in the School grounds on the Platinum Jubilee weekend. It would be an open event, with no charge. The School would provide space and access to toilets. MH said there was a question about whether the PSA wanted to run a bar, BBQ or ice cream stall. EC offered Curley's Ice Cream to help. MH said the Friends of Plaxtol Church were running a Barn Dance on Friday evening, and families were welcome to attend.

Action 3: HT to ask parents about help with Jubilee picnic bar and BBQ via School Newsletter.

JJ said that fireworks last year raised nearly £3000, and that people were required to run this years fireworks if it is to go ahead.

Action 4: JJ to ask parents about fireworks via Facebook, HT to ask via School Newsletter.

There was appetite for a future "Colour Run" event, together with cinema night and school disco. HR offered to help with Colour Run, and LS offered to help with School Disco.

7. Risk Assessments for events

The meeting discussed the potential to improve the approach to risk assessing events.

Action 5: EV and JJ to look into risk assessment training opportunities, including through ParentKind.

8. Party Plates

JJ proposed the PSA purchase a plastic party plate set, which could be hired out to people and support the environment (as well as generate an income for the PSA). Hire rate would be £10 cleaned, or £20 uncleaned. Those at the meeting agreed £65 spend. Subsequently to the meeting and in light of latest costings, the PSA Committee approved £80-90 spend.

Action 6: JJ and VC to purchase and promote Party Plates.

9. Swimming pool working group

HR updated on options the working group had explored, including short-term and long-term fixes. HT updated on the School's thinking. Given the complexity of the issue, it was agreed to look further into: health and safety issues; and funding options (via Paul Woodcock). The Swimming Pool would further discussed at the next PSA meeting.

Action 7: CW and HR to look into swimming pool health and safety issues, and discuss funding opportunities via Paul Woodcock, to report back at next PSA meeting.

Action 8: MH to put swiming pool on next PSA agenda.

10. Correspondence

None.

10. AOB

Wildflower seeds - HC offered to run the Wildflower Seeds fundraiser again this year. Those at the meeting welcomed this and thanked Helen.

Action 9: HC to take forward Wildflower Seeds fundraiser, to be launched after Easter.

ACTION POINTS FROM 23 FEBRUARY MEETING	STATUS
<i>Action 1: MJH to write to Tesco's asking for Easter egg donation.</i>	
<i>Action 2: KB to purchase additional Plaxtol Maps mugs and postcards.</i>	
<i>Action 3: HT to ask parents about help with Jubilee picnic bar and BBQ via School Newsletter.</i>	
<i>Action 4: JJ to ask parents about fireworks via Facebook, HT to ask via School Newsletter.</i>	
<i>Action 5: EV and JJ to look into risk assessment training opportunities, including through ParentKind.</i>	
<i>Action 6: JJ and VC to purchase and promote Party Plates.</i>	
<i>Action 7: CW and HR to look into swimming pool health and safety issues, and discuss funding opportunities via Paul Woodcock, to report back at next PSA meeting.</i>	
<i>Action 8: MH to put swimming pool on next PSA agenda.</i>	
<i>Action 9: HC to take forward Wildflower Seeds fundraiser, to be launched after Easter.</i>	