



Plaxtol School Association

Minutes of Meeting

9 July 2021

Present: Jenny Johnson (JJ) – Meeting Chair, Nayna Ahmed (NA), Merran Hilton (MJH), Vic Palmer (VC), Claire Rowley (CR) – Head Teacher, Helen Rust (HR), Vicky Hart (VH).

Apologies: Marian Hemsted (MH), Caroline Ward, Victoria Cheeseman, Helen Chesterton, Ayesha, Katie Burgess.

NOTE: The meeting was held outdoors in Nayna's garden, due to Coronavirus restrictions.

1. Welcome and members present, apologies

Meeting started at 09.15. Apologies noted as above.

2. Approval of Minutes from last meeting

Minutes from the last meeting (12 May 2021) were approved. JJ signed a hard copy.

3. Matters arising (not covered elsewhere on the agenda)

Air purifiers – it was noted a parent had asked whether the PSA might explore buying the school some air purifiers. CR said ventilation was key. It was agreed to keep this under review.

4. Financial Report from Treasurer

VP presented the Financial Report dated 6 July 2021. There was £21,184.75 to spend. There had been income over the period from Doughnuts, wildflower seeds and Easyfundraising.

5. Spending approvals

The following had been approved by Trustees since the last meeting:

- Class 4 Play Script and Licence (£80) – approved via WhatsApp 22/05/21.
- £152 for a one day yoga workshop.
- £30 Fire of London books Hedgehog Class – approved 07/06/21.
- £400 Sex Education Workshop for Year 6 (Yoan Reed from “Teaching Lifeskills”) – approved 16/06/21 via email. Subject to putting it into school budget next year.
- £10 for sports day ice pops.

The meeting approved a £4800 donation to the school, for 16 new iPads, cases and charging trolley. NA and CR confirmed that there were no on-going costs for the PSA, the cost of licencing would be met by the school.

The meeting also approved £100 for Anthony Browne books for each class in September 2021 (and a possible visit); and £200-300 for EYFS materials for Miss Elliman in September.

(Plus Wildlife garden spend, under Item 8 below.)

6. Income and fundraising going forward

Notable income since the last meeting had been: wildflower seed fundraiser; Doughnut sales; and Summer Fair Raffle (£600). More was expected through the summer Fair, including matched funding, Balloon Race and jam jars. It was agreed not to sell ice lollies after school, but to invite an ice cream van instead.

The following future fundraising was discussed:

- Plaxtol map illustration - Katy Burgess was taking this forward.
- Halloween disco - VP volunteered to help.
- 100 Club.
- Christmas Fair.

7. Correspondence

None

8. AOB

Trustees - NA formally resigned as a PSA Trustee and Committee Member. Victoria Cheeseman (in her absence) and Helen Rust (present) were co-opted as new PSA Trustees and Committee Members. Those at the meeting thanked Nayna for her enthusiasm, energy and charm, and all that she had done for the PSA. A pot of flowers was presented to Nayna by way of thanks.

Action 1: VP to email Victoria Cheeseman and Helen Rust with details of their positions.

Fireworks - JJ had spoken to MH, who had confirmed the Friends of Plaxtol Church had no capacity to take on a role with fireworks.

Action 2 - JJ to place an article / advert in Plaxtol Herald to seek help from wider village to run Fireworks 2021, and if that is not successful see if any other local schools might be interested in partnering.

Swimming Pool - VH reported work she had undertaken to try to recommission the pool for this summer, including quotations for repairs to the pipework and liner. The PSA thanked VH for all her hard work, in what had been a tricky year for the pool. The meeting discussed options. The meeting agreed that for health and safety reasons, a summer swim club could not operate this year, and that given the age of the pool a longer-term solution was required.

Action 3 - JJ to ask for volunteers for a swimming pool working group, to consider options for its future.

Action 4 - CR to check whether any Sports Premium money could be used for the pool or not.

Wildlife garden - CR outlined plans to make greater use of the wildlife garden from September onwards. The meeting approved £1000 PSA spend on a teacher resource, and also £100 for a one-off gardener if required to clear the wildlife garden (which had become very overgrown).

The PSA thanked CR for engaging with the PSA this year. CR said the school appreciated all the support from the PSA, and that the school couldn't survive without it.

9. Date, time and location of next meeting

Next meeting due in September / October 2021.

Meeting ended at 10:20

ACTION POINTS FROM 9 JULY 2021 MEETING	STATUS
<i>Action 1: VP to email Victoria Cheeseman and Helen Rust with details of their positions.</i>	
<i>Action 2 - JJ to place an article / advert in Plaxtol Herald to seek help from wider village to run Fireworks 2021, and if that is not successful see if any other local schools might be interested in partnering.</i>	
<i>Action 3 - JJ to ask for volunteers for a swimming pool working group, to consider options for its future.</i>	

<i>Action 4 - CR to check whether any Sports Premium money could be used for the pool or not.</i>	
<i>[Carry forward from May 2021 meeting] Action: MJH to include on a future meeting agenda: (a) PSA Environment Impact; and (b) PSA links to Plaxtol Nursery.</i>	

ACTION POINTS FROM 12 MAY 2021 MEETING	STATUS
<i>Action 1: NA to email PSA with proposal when quotes for new tablets had been obtained.</i>	<i>Completed.</i>
<i>Action 2: VP to promote “easy fundraising” again to parents.</i>	<i>Completed.</i>
<i>Action 3: JJ to take forward Donut fundraiser, for June.</i>	<i>Completed.</i>
<i>Action 4: JJ to discuss future of Fireworks with Marian Hemsted, by the end of June.</i>	<i>Completed - discussed at 9 July 2021 meeting.</i>
<i>Action 5: JJ to look into options/quotes for swimming teacher(s).</i>	<i>Completed - discussed at 9 July 2021 meeting.</i>
<i>Action 6: JJ and MJH to update PSA sheet for new parent packs (and include invite to Summer Fair).</i>	<i>Completed.</i>
<i>Action 7: MJH to include on a future meeting agenda: (a) PSA Environment Impact; and (b) PSA links to Plaxtol Nursery.</i>	<i>Carry forward to 9 July 2021 meeting.</i>