



Plaxtol School Association
Minutes of Annual General Meeting
31 March 2021
(Meeting held via Zoom)

Present: Jenny Johnson (JJ) - Chair, Merran Hilton (MJH), Marian Hemsted (MH), Victoria Palmer (VP), Nayna Ahmed (NA), Claire Rowley - Head Teacher (HT), Helen Chesterton (HC), Vicky Hart (VH), Helen Orry (HO), Caroline Ward (CW), Emma Curley (EC), Jo Rolls (JR), Tanya Mellor (TM), Alice Dagger (AD), Helen Rust (HR).

Apologies: None.

1. Apologies for absence

Meeting started at 20:30. There were no apologies for absence.

2. Minutes of Annual General Meeting held on 10 March 2020

Those present approved the Minutes from the last PSA AGM on 10 March 2020. MJH will arrange for JJ to sign the AGM minutes.

3. Matters arising from the Minutes

None.

4. Chair's Report for the year ending August 31st 2020

JJ read the PSA Chair's Report. The Chair's Report was adopted by the meeting. A copy of the Chair's Report would be appended to the Minutes and put on the website. The HT thanked the PSA for continuing to raise money last year, which the school still needed.

6. Treasurer's and Examiner's Report year ending August 31st 2020

VP read the Treasurer's Report. A copy of the Treasurer's Report would be appended to the Minutes on the website.

MH presented the Independent Examiner's Report to the Trustees of the PSA, and accounts for the year ending 31 August 2020. Those at the meeting formally adopted the accounts. MJH will arrange for the accounts to be signed by the Chair and the Treasurer, and they will be appended to the AGM Minutes on the website. MH will sign the Examiners Report.

MH had also prepared an additional report to the Trustees of the PSA, and would send this to them.

VP thanked MH, on behalf of the PSA, for her work as Independent Examiner.

7. Appointment of an Independent Examiner of Accounts for year ending August 31st 2021

MH was appointed as Independent Examiner.

8. Election of Officers and Trustees of the Committee

The following were voted in:

- Chair – Jenny Johnson
- Secretary – Merran Hilton.
- Treasurer – Victoria Palmer.
- Other Officer – Nayna Ahmed.

9. Special Business – Swimming pool 2021 season

VH indicated she was willing to be part of a working group to see what needed to be done to prepare the swimming pool for Term 6.

10. Any Other Business

MJH asked about what reserve the PSA should have. MH provided a view and it was agreed to discuss this further in the next normal PSA meeting.

JJ asked the HT to feedback to staff how grateful the PSA is for their work this year.

Meeting ended at 21:15.