

PSA meeting on 14th Jan 2016 at 9am in the school resources room.

Present: Maddie Pritchard (Chairing meeting), Stephen Davis, Mary Olley, Melanie Lumsdaine, Viv Holder, Kate Beynon, Ayesha Green (Chair), Marian Hemsted (I.E), Heidi Hollobon (Treasurer), Lisa Mansfield (Head), Jo Tawse, Kate Hammerton (Secretary), Nikki Garside (Chair).

Apologies: Helen Homard and Jo Morgan

1.Finances: Heidi went through the spreadsheet of the finances, that she had handed round, and it was discussed.

Christmas Fair raised over a thousand pounds more than last year, a spreadsheet giving a breakdown of what was raised on each stall was also distributed.

It was also reported that the Fireworks did as well as last year.

Christmas Cards were successful again this year but the sales of the PSA Christmas Competition Cards had been slow with cards still in stock to sell next year.

Halloween disco did very well and we should definitely consider doing it again next year instead of a disco at Christmas.

Tote bags have covered their costs and are now in profit and we still have plenty to sell, so should make a good profit as they steadily sell.

Heidi went through a cash flow forecast and currently we could allocate £4,000 this current academic year to spend. Suggestions will need to be put forward and agreed by vote at a meeting.

It was clarified that the PSA financial year runs in line with the academic year from 1st September to 31st August.

2.Easy fundraising .This has been set up but has not been taken up by many parents, therefore it needs more of a push.

Ms Mansfield asked for info so that the school could send it out again encouraging parents to take up this easy way of raising money. Nikki to sort out.

3.Arrangement of working party for books within school.

Lisa Mansfield asked that a working party sort through the books for the library as there are currently too many and some are no longer in useable condition.

Nikki, Maddie, Kate B and Mel all volunteered for working through this.

Morning of Thursday 21st January to make a start.

4.Bingo night fundraiser has been suggested to organise.

Viv flagged up dates as they will be running a Eurovision night which has been very successful which will be on May 14th so could we not clash with that.

Players also have a performance on that night in the hall so we need to organise our event dates at other times in the term.

It was agreed that Saturday 19th March 7.30pm would be a bingo night at school, Heidi suggested buying a ready made pack.

Rock n Roll bingo suggested. Listen to sound bite and have to mark off the song title.

Kate Benyon would be happy to organise cards and play list. Mary Olley to find out if she can get hold of a ready to go box set.

Ask if Tony Roll and/or Sally Dollimore might be interested in hosting it on the night.

Ayesha going to head up a sub team to run with this event.

5.Any other fundraising ideas.

Eurovision evening

Viv flagged up a date, a group will be running a Eurovision night which has been very successful in the past, which will be on May 14th so could we not clash with that.

Players also have a performance on that night in the hall so we need to organise our event dates at other times in the term.

It was discussed why the Christmas fair went so well this year. It was agreed that the new format worked very well and the new date and time, class crafts etc went brilliantly and will be replicated next time.

Marian flagged up letting the Plaxtol Herald know dates ASAP so that there are not date clashes with other events. Kate Benyon offered to email the Herald with all the dates that have been arranged so far.

A Scavenger hunt has already been organised for 12th March by another village organisation.

Easter egg hunt has been suggested.

Sponsored dog walk suggested for a vote, it was agreed that we could manage it. It was suggested that we have various items you need to spot to get money for along the walk. Different breeds of dogs on an activity sheet that children can tick off.

Suggested 10am start on Saturday 6th Feb. Heidi to put together an activity sheet,

Andrew Tawse to organise three routes and we then decide which one seems best.

Posters to go out, Maddie to organise.

Need a team to organise food, hot dogs and bacon rolls and cake.

Heidi and Maddie are happy to manage the organisation of this event and Steve is happy to be on a team managing the food for this event.

6.Swimming Pool, needs to be discussed at the next PSA meeting as not enough time now. A separate meeting prior to next PSA meeting to be organised for all those with an interest to discuss how much we have been spending, the history of expenditure and cost of maintenance for the future. Need to put a date together for this meeting. Early Feb would be good, to coordinate with Marian and Lizzie Hill as would be good for them to also be present, along with some of the Swimming pool team.

Marian asked for the PSA to commit to putting more funds into the pool contingency fund this year.

Any other business

Set a summer fair date suggested date 2nd July 12.00-2.30pm and agreed.

It was asked if the Firework night could be held on the school site, need to check if the insurance company would be happy. Nikki to look into this possibility and then talk further with Lisa Mansfield.

Marian has produced a gift aid form that we will distribute through the book bags and on the website, it is very worthwhile as we can claim 25p for every £1 given.

Ms Mansfield updated us on the new uniform, it is on order now, a guidance sheet will be sent out for parents. Sweatshirts will be compulsory items. Lower school will be in round neck and upper school v neck and there will also be a school tracksuit.

The new website has gone live, special thanks to Nayna Ahmed for all her work.

Kate Hammerton to speak to Nayna re loading PSA info on it.

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